



**DOMESTIC TAXES DEPARTMENT
REQUIREMENTS FOR REGISTRATION
IMPORTERS OF EXCISABLE GOODS**

Name of Applicant.....

PIN.....

1. Application to be done on itax (**Registration -Other registration - Import certificate**)
2. Certificate of Incorporation/registration
3. Copies of PIN & Tax Compliance Certificate for;
 - a) Company
 - b) Director / owner
 - c) Tax Agent (**Non Resident Applicants**)
4. Details of Bankers and Name(s) of Bank, Branches, Account Numbers of
 - a) Company (**Certified by bank**)
 - b) Director / owner (**Certified by bank**)
 - c) Tax Agent (**Certified by bank**) **For Non Resident Applicants**
6. Copy of Valid applicable permits:
 - a) **NACADA** Alcoholic Beverages Import Certificate
 - b) Clearance from **MOH (Tobacco & Tobacco Products)**
 - c) County Business Permit
 - d) NEMA (Plastics)
 - e) Investor/Work permit for Non- Residents
7. Lease/ Tenancy agreement
8. Provide a detailed sketch / route map showing physical location of the premise
9. Inspection Report of premises (**by KRA**)

Taxpayer: I have submitted all of the above (ticked) documents to KRA

Name:Rank:

Signature.....Date.....

Phone Number..... Email address

Official Stamp/ Seal of the company